

## MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD WEDNESDAY 03-DECEMBER 2025

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 03-December 2025 at 7.00 p.m. in the Beach House, Widemouth Bay.

1. To note persons present and receive apologies for absence: 555/25

In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Michelle Carter, Eric Harris, Pamela Idelson, Tom O'Sullivan, Graeme Swatton, Liz White and John Worth.  
Members of the public present 0.

2. Declarations of Interests: None received. 556/25

3. Requests for Dispensation: None received. 557/25

4. Public Open Session: No representations were made during the public open session. 558/25

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:

(a) Minutes of the Full Council:

**RESOLVED, that the Minutes of the Ordinary Meeting held on 19-November 2025 were a true and accurate record and were signed by the Chair (2 abs).** 559/25

(b) Note any matters arising - The Assistant Clerk reported that the matter of PROW 28 Coombe Lane had been followed up with Cornwall Council for a considerable period. It has been confirmed that Cornwall Council Senior Enforcement Officer has issued a letter to the partly responsible, requesting the removal of the unauthorised gates within two calendar months (by mid-January 2026). It was noted that, although the gates are often left open, they can cause difficulties for bridleway users when closed. Further enforcement action may be considered if the matter is not resolved. 560/25

6. Correspondence to discuss and resolve a course of action with any associated expenditure:

Correspondence schedule was reviewed and **NOTED.** 561/25

7. Planning Matters:

(a) Planning Applications to discuss and make a consultee comment:

**PA25/01192/PREAPP** Pre-application advice for the demolition of existing Parish Hall (structurally unsafe)

And erect 1 (No.) detached dwelling.

Location: Poundstock Parish Hall, Poundstock, Bude, Cornwall EX23 0DW.

Members noted the pre-application details and agreed that, should a formal application be submitted in line with the information presented, no objection would be raised. 562/25

(b) To note any applications received from Cornwall Council by the time of the meeting: None. 563/25

(c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> 564/25

8. Finance to discuss and resolve a course of action with associated expenditure:

(a) To note income, banking and investment statements - **NOTED.** 565/25

(b) To resolve to approve payment of outstanding accounts as per schedule.

**RESOLVED unanimously, to make payments as scheduled.** 566/25

9. Agenda items to discuss and resolve a course of action and associated expenditure:

(a) To receive an update and consider next steps for a new hall for Poundstock - It was noted the Chair and Clerk attended a meeting with Charity Fundraising who provided an update on work undertaken to date, pending submission of a formal report. 567/25

(b) To receive an update and consider next steps for the public toilets - It was noted that there had been no further update since the previous meeting, Cllrs. Stephen Blake and Michelle Carter are continuing to review what actions may be required next. 568/25

**10. To receive reports and authorise any action:** 569/25

- (a) Poundstock Ward Member's Report: Cllr. Chopak was unable to attend and sent her apologies.
- (b) Chair's Report: The Chair reported that the speed awareness flashing sign on Marine Drive has been removed and stored for the winter period.
- (c) Clerk's Report: The Clerk advised that, following liaison with Cornwall Council, an extension has been agreed for the submission of the 2026/27 precept.
- (d) Assistant Clerk's Report: The Assistant Clerk reported that there were no matters to update the Council at this time.

**11. NDP Steering Group to receive reports and authorise any action and expenditure:**

The Chair reported that Regulation 14 consultation has now been completed. No public representations were received during the consultation period, although increased activity was noted on the Council's website. The next step will be progression to Regulation 15. 570/25

**12. Council Representatives to receive reports from Outside Bodies:** 571/25

Cllrs. Eric Harris and Tom O'Sullivan attended a meeting of the Gildhouse Management Committee with the aim of strengthening communication and co-operation between the Council and Gildhouse Committee.

**13. Portfolio Reports to receive written reports and authorise any action and expenditure:** 572/25

Police Advocate & Emergency Procedures: Cllr Swatton presented the Police and Crime Commissioners report. It was **RESOLVED** that **Cllr. Graeme Swatton be reimbursed travel expenses for attending the Police and Crime Seminar.** 573/25

**14. Co-option of Parish Councillors:** It was **NOTED** that there are currently two casual vacancies, and no further applications have been received to date. 574/25

**15. Items for Information:** Cllr. O'Sullivan provided an update on the Hele Valley Trail project, which is nearing completion. 575/25

**16. Notification of meeting and suggested items for the agenda:** 576/25

The next meeting will take place on 07-January 2026, after which the Council will meet monthly on the last Wednesday of each month starting on 28-January 2026.

**17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; 'to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw' - None. 577/25

**18. Close the Meeting - Meeting Closed at 20:15.** 578/25

## FINANCE SCHEDULE 03-DECEMBER 2025

### BANKING AND INVESTMENT STATEMENTS

Current Account	Statement 30/10/2025	£49,674.45
Reserve Account	Statement 30/10/2025	£82,419.26
CCLA	Statement 31/10/2025	£92,579.49
Call Account	Statement 30/11/2025	£320,467.50

### INCOME

**TOTAL INCOME 03/12/2025** **£0.00**

### EXPENDITURE

Poundstock Packet	Grant Award 2025 Min. 542/25 (BACS)	£750.00
S. Cholwill Draining	Invoice 1318 Public Toilets Drain Repairs 26/11/25 (BACS)	£100.00
Form Consulting Ltd	Invoice 01468 Building Control Package Design Stage 30/11/25 (BACS)	£1,279.68
Laurence Associates	Invoice 40588 Architectural Services (BACS)	£365.76
Starboard Systems Ltd	Invoice 14170 01-31 Dec (DD) 01/12/2025	£50.40
T.J. Davies Ltd	Invoice 055 Cleaning Public Toilets December 2025 (BACS)	£1,320.00
Staff Costs	Mth 9 - Contracted payment, pay period beginning 06-December 2025, to be paid on or after payroll date (BACS)	£875.72
HMRC	PAYE/NIC Mth 9 - December 2025 payroll liabilities arising from pay period beginning 06-December 2025, to be submitted with the monthly return (BACS)	£305.94
<b>TOTAL EXPENDITURE 03/12/2025</b>		<b>£5,047.50</b>